



## JOB DESCRIPTION

<b>Job Title:</b>	<b>Director of the Kirby Laing Institute for Christian Ethics</b>
<b>Department:</b>	KLICE (the ethics programme of Tyndale House)
<b>Responsible to:</b>	Academic Vice Principal, Tyndale House, for line management and employment; the Tyndale House Board of Trustees
<b>Responsible for:</b>	Development Officer (P/T); Other Academic Staff; Honorary Staff; Research Associates
<b>Liaison with:</b>	Tyndale House staff, Tyndale House Board, KLICE Council
<b>Institutional base:</b>	The post holder is employed by Tyndale House, an independent biblical studies research centre, which also possesses an Associated Library of the University of Cambridge. The KLICE Council provide advice and support to the Director. The post-holder will play a full part in the academic and social community at Tyndale House, including participation in weekly chapel services during term time. It is a Genuine Occupational Requirement that the post-holder assents to the Tyndale House Doctrinal Basis and acts in a spirit of loyalty to the ecumenical creeds and reformed confessions of the church.
<b>Terms:</b>	<p>The post is full-time (37.5 hours per week minimum, including some weekend work). Holiday entitlements are 30 days paid holiday plus bank holidays and public holidays.</p> <p>The post is funded by the Kirby Laing Foundation until August 2021. The post-holder will be expected to seek to renew this funding, with the assistance of the Development Officer and the Principal of Tyndale House.</p>
<b>Salary:</b>	Competitive Rates of Pay Apply

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### Background and Purpose

KLICE was founded in 2006, reviving some of the work of the former Whitefield Institute, based in Oxford. Until 2015 Tyndale House formed part of the Research Division of UCCF but became an independent charity in November 2015. KLICE is a centre for research operating as an integral part of Tyndale House.

The purpose of KLICE is to advance the cause of Christian ethics internationally by means of research, formation and communication. It seeks to engage in these tasks in a range of areas of ethics which currently include biblical/theological ethics; sexual/family ethics; medical and bio-ethics; business and economic ethics; political and legal ethics; environmental ethics; social ethics. Its vision is to project biblically faithful Christian, rigorous, credible and accessible perspectives on such fields into the academy, the church and wider public realms. Its strategic mission is to 'influence the influencers': to resource and support scholars, professionals and lay leaders who will in turn exercise an influence in their respective spheres.



The post requires a person with a broad skillset, a capacity to innovate and a flexible attitude to the work. Candidates might bring diverse backgrounds and forms of expertise to the post and there is ample scope for developing the role itself, and the overall direction of KLICE, in new ways.

As this is a senior role involving Biblical research, the post is subject to an occupational requirement under the Equality Act 2010. The post holder is required to be a believer in Jesus Christ as Saviour, Lord and God and to be in good standing with their local church, thus being in fellowship with the world-wide Christian family. They are required to sign to indicate a wholehearted assent to the Doctrinal Basis of Tyndale House and agreement to live in a manner which is consistent with the Ethos Statement of Tyndale House, to participate in collective worship and prayer and to model Christian discipleship in public and private life. The post-holder will have an ambassadorial role in relation to donors and potential supporters of KLICE. Such donors and potential supporters will have a clear expectation that the post-holder will be a committed Christian in the ways described above.

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### **Principal Institutional Responsibilities (accounts for 50% of the post)**

#### **1 Leadership, management and development**

- 1.1 To offer strategic leadership and oversight of all KLICE's institutional activities, towards the goal of increasing the capacity and effectiveness of KLICE to promote Christian ethics in the academy, the church and society.
- 1.2 To develop, modify and implement KLICE's Strategic Plan, in dialogue with the overall strategic direction of Tyndale House, under the direction of the Principal and in cooperation with the KLICE Council.
- 1.3 To uphold the ethos of Tyndale House and in particular, the impact that this has on all aspects of the work of KLICE.
- 1.4 To provide management of all KLICE activities, including (but not restricted to): the Public Leadership Programme (including doctoral awards, research seminars, the Research Associates scheme, working with professional groups); commissioning and editing KLICE publications (including Ethics in Brief, KLICE Comment, KLICE Working Papers); KLICE projects; collaborations and events.
- 1.5 To line-manage specific staff and volunteers and to oversee the appointment of new research and administrative staff, in consultation with the Principal, as opportunities arise.
- 1.6 To secure the financial basis of KLICE and to oversee KLICE's development staff and activities (through seeking grants, donations and other revenue streams).

#### **2. Accountability and support**

- 2.1 To report, through the Academic Vice Principal, to the Tyndale House Board of Trustees and to take advice from the Board on matters of governance and the whole charity's strategic plan.
- 2.2 To take advice from the KLICE Council on matters related to academic activities and the preservation and promotion of the public reputation of KLICE. The KLICE Council would also advise on the appointment of the KLICE Director and other senior KLICE staff.



- 2.3 To report to the Academic Vice Principal, in liaison with the Operations Vice Principal, in matters pertaining to employment, fundraising, partnerships and the allocation of resources. Operational and administrative support from Tyndale House staff is available, as directed by the Academic Vice Principal and Operations Vice Principal.
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**Principal Individual Responsibilities (accounts for 50% of the post).**

**3. Research**

- 3.1 To engage in scholarly research in the fields of biblical and Christian ethics to which KLICE is committed, and to publish the fruits of research in scholarly journals, books and other similar media.
- 3.2 To collaborate as appropriate with other individuals and organisations engaging in research in these fields of ethics.
- 3.3 To pursue funded research projects within KLICE's fields of interest.

**4. Formation**

- 4.1 To take up opportunities to engage in undergraduate and postgraduate teaching and supervision, in Cambridge and/or elsewhere.
- 4.2 To support postgraduate students in ethics in the United Kingdom academically and spiritually as opportunities arise, and to supervise postgraduate students.

**5. Communication**

- 5.1 To take up opportunities to contribute to ethical discussion as they arise and, as strategically appropriate, to engage in the public development, explanation and defense of a Christian ethical approach in various contexts.
- 5.2 To produce publications for academic and general contexts.



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## Person specification

### Essential:

1. PhD in Christian ethics or a related area (which need not have been awarded by a theology department)
2. Interest and experience in biblical ethics
3. Experience of successful communication of Christian ethics to academic, church and public audiences
4. A track record of high quality academic research and publication, commensurate with stage of career
5. Experience of successful teaching
6. Capacity for fundraising for research and other projects
7. Excellent administrative ability
8. Capacity for development and management of new projects, initiatives and partnerships with other organisations
9. As the post will require giving spiritual leadership and encouraging spiritual growth in others there is a Genuine Occupational Requirement for the post holder to be an evangelical Christian

### Desirable:

1. Experience of successful undergraduate, postgraduate and doctoral supervision
2. Track record of successful grant applications or other forms of revenue-generation for academic or public projects
3. Successful engagement in academic, professional, church and other networks
4. Experience of organisational management and development